



# Big Tex Trailer Manufacturing, Inc.

Federal Excise Tax Instructions  
October 2013

THE #1 PROFESSIONAL-GRADE TRAILER

**BigTex**  
TRAILERS

# Background

A tax of 12% of the sales price is imposed on the first retail sale of the following articles, including related parts and accessories sold on or in connection with, or with the sale of, the articles.

The guidelines for the Federal Excise tax can be found by visiting the enclosed website: [www.irs.gov/pub/irs-pdf/p510.pdf](http://www.irs.gov/pub/irs-pdf/p510.pdf)

**Gross vehicle weight.** The tax does not apply to truck chassis and bodies suitable for use with a vehicle that has a gross vehicle weight (de-fined below) of 33,000 pounds or less. It also does not apply to truck trailer and semitrailer chassis and bodies suitable for use with a trailer or semitrailer that has a gross vehicle weight of 26,000 pounds or less.

# Tax Guidelines

**First retail sale defined.** The sale of an article is treated as the first retail sale, and the seller will be liable for the tax imposed on the sale unless one of the following exceptions applies.

The seller in good faith accepts from the purchaser a statement signed under penalties of perjury and executed in good faith that the purchaser intends to resell the article or lease it on a long-term basis. There is no registration requirement. **This is why Big Tex Trailers is asking for documentation of a Form 637.**

**This form can be found at [www.irs.gov/pub/irs-pdf/f637.pdf](http://www.irs.gov/pub/irs-pdf/f637.pdf)**

# Tax Guidelines

<b>Tax Base IF the transaction is a...</b>	<b>THEN figuring the base by using the...</b>
Sale by the manufacturer, producer, importer, or related person	Sales price plus (presumed markup percentage × sales price)
Sale by the dealer	Total consideration paid for the item including any charges incident to placing it in a condition ready for use

# Procedure

Once you receive your Federal Excise Tax Exemption Notice, please notify your DSR so that you can obtain the exemption form to file for dealer exemption to Big Tex Trailers.

Maintain the number for your records so that you can use it on future purchases from Big Tex Trailers and other manufacturers on purchases of units over 26,000 lbs.

The Excise Tax exemption form will be needed on all future purchases of 26,000 lbs GVWR or greater.

# Appendix

Form **637** Application for Registration (For Certain Excise Tax Activities) OMB No. 1545-0014

U.S. Department of the Treasury Internal Revenue Service

Information about Form 637 and its instructions is at [www.irs.gov/form637](http://www.irs.gov/form637).

**Part I Identification of Applicant**

Name of individual, partnership, government, association, etc. Employer identification number

Business name, if different from above Telephone number

Mailing address (number, street, and room or suite no., if P.O. box, see instructions) Fax number

City or town, state, and ZIP code

If you listed a P.O. box, or if your street address is different from your mailing address, list your street address (including city or town, state, and ZIP code)

**Part II Activities.** Enter the activity letter from the chart on pages 2-4 and a brief description of each activity for which you are applying for registration. Also, attach the **Additional Information Required** for each activity to which this application applies.

Activity Letter	Activity Description

**Part III General Information**

**Section A—For All Applicants**

Answer all the questions below. Attach a separate sheet(s), as needed, to answer items 2b through 7. Identify each sheet with your name and employer identification number (EIN) at the top, and write the number of the item to which each answer applies. If any questions do not apply to you, explain why.

1a Are you or will you be required to file Form 720, Quarterly Federal Excise Tax Return?  Yes  No

1b Have you previously applied to be registered by any IRS office?  Yes  No

1c Have you, or any related entity, had a Certificate of Registry or Letter of Registration revoked by any IRS office?  Yes  No

1d If you answered "Yes" to 1b or 1c, enter the name of the IRS office

2a List the date your business started: Month \_\_\_\_\_ Year \_\_\_\_\_

2b Explain in detail your business activity

3 For all other business entities to which you are related, list:

a The name and EIN of the related entity.

b The percentage of ownership, and

c How you are related (for example, stock, partnership, etc.)

4 List all addresses of current business operations (include out-of-state or foreign operations, if applicable).

5 List the address where your books and records are kept (if different from the address in Part I).

6 List the names and taxpayer identification numbers (TINs) of all business owners, corporate officers, members, or partners.

7 List the name and phone number of a person whom we can contact about this application.

**Section B—For All Fuel Applicants**

If you are applying for fuel activities K, M, S, X, Y, AB, AF, AL, AM, CC, NB, SB, UA, UB, UP, or UV, you must answer questions 8 and 9.

8 Attach a copy of your last federal income tax return and other evidence that reflects financial responsibility such as your income statement, balance sheet, or bond rating.

9 Describe any changes in your ownership or changes of controlling stock ownership in the past 2 years. If none, enter "None." Also see Changes in Registration in the instructions.

Go to Section C on Page 2

For Privacy Act and Paperwork Reduction Act Notice, see instructions. Cal. REG-2011 Form 637 (Rev. 10-2010)

This form must be completely filled out before a trailer can ship from Big Tex Trailer Manufacturing, Inc.

- Under the section that asks for Activity letter, the correct letter is 'Q'

- The address to mail your Form 637 is:

Department of the Treasury  
 Internal Revenue Service Center  
 Excise Operations Unit - Form 637  
 Application  
 Cincinnati, OH 45999